

# **Contact details**

W10H Xtra Hage Weer 4 1151 EN Broek in Waterland Tel. 06-1459 4077

## Your personal details that we process

W10H Xtra will process your personal details when you make use of the service, receive a newsletter, or when you request information.

Please find below an overview of the personal details you provide, that we process:

- Name
- Email address
- Telephone number (if provided)

## Exceptional and/or sensitive personal details that we process

The website and/or service does not intend to collect details about website visitors below the age of 16 years old, unless permission was given by their parents/guardians. We can however not check whether a website visitor is older than 16 years old. Therefore, we recommend parents/guardians to get involved with the online activities of their children, to prevent any details of children being collected with parental permission. If you are convinced that we collect personal details of a minor without this permission, please contact us via w10hxtra@gmail.com, and we will delete this information.

## The purpose and basis on which we process personal details:

W10H Xtra will process your personal details for the following purposes:

- Submitting our newsletter, or requested information

## Automated decision-making

W10H Xtra does not take decisions on the basis of automated processing regarding matters that could have (significant) consequences for any persons. This refers to decisions taken by computer programmes or systems, without a person (e.g. an employee of W10H Xtra) being involved.

## Personal details retention period

W10H Xtra will not retain your personal details any longer than strictly necessary to realise the goals for which these details were collected.

Email addresses will be retained as long as the user desires to receive the newsletter.

## Sharing personal details with third parties

W10H Xtra will only and exclusively provide any details to third parties when this is required for the implementation of our agreement with you, or to fulfil a legal obligation. With regard to the newsletter, W10H Xtra will keep your email address in a secured email system.

## Cookies, or comparable techniques, that we make use of

W10H Xtra did not compose a cookie statement.

## Access to details and editing or removal

You are entitled to access your personal details, to correct them or to have them deleted. In addition, you are entitled to withdraw any permission or object to processing of your personal details by **W10H Xtra**. You also have the right of transferability of details. This means that you can send a request to have any personal details of you, available in a computer file, submitted to you or an organisation stated by you. Such as request can be sent to <u>w10hxtra@gmail.com</u>.

In order to make sure that this request was indeed submitted by you, we may ask you to send a copy of your identity document with the request. For this copy, you should **blacken** your photograph, the MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and BSN (similar to NHS) number. This is to protect your privacy. We will subsequently respond as soon as possible, but no later than within four weeks, to your request.

W10H Xtra would also like to point out that you have the possibility to file a complaint with the national regulator, the Data Protection Authority. You can use the following link: <a href="https://autoriteitpersonal.details.nl/nl/zelf-doen/gebruik-uw-privacyrechten/klacht-melden-bij-de-ap">https://autoriteitpersonal.details.nl/nl/zelf-doen/gebruik-uw-privacyrechten/klacht-melden-bij-de-ap</a>